

Roads Report

Works Superintendent, CBO Gerry Dunn provided a written report:

- Works department has placed surplus shelving in the electrical room on the Madawaska Complex.
- Noronco Metals will weld an additional piece onto exhaust duct in the kitchen at the Madawaska Complex.
- 460 civic addressing signs have been issued for Airy/Sabine and parts of Lyell. Approximately 270 issued for Murchison/Lyell. Some street name signs will be included with the package of Aylen Lake civic addressing number signs.
- There has been adverse water samples received for the Lester Smith building and the Municipal Office/Seniors Complex. We have been advised by Renfrew County and District Health Unit to do a resample, to be sent out tomorrow. We have also been advised that there is a need to install an Ultra Violet water filtering system for the Lester Smith Building, the Whitney Fire Hall and the Municipal Office/Seniors Complex.
- Bollard covers for the Madawaska Complex were delivered today.
- Hardware/Meshing for the Madawaska Rink was delivered on Tuesday.
- Nets for the Madawaska Rink were welded; the rink attendant will put on the netting.
- Works department will clean up downed trees in Sabine.
- Weekend work went very well.

Administration Report

Clerk Treasurer Hal Luckasavitch verbally reported:

- Zuracon received back ordered material for ambulance bay today. Was advised that full crew will be on site tomorrow and that the project will not be complete by December 31st as scheduled.
- Received quote for two trucks-government pricing: 1) Ford F-150 Crew Cab 6 ½ foot box, basic pkg. Retail \$42, 529.00 our price \$30,007.00. 2) Ford F-150 Super Cab 4x4 8 foot box, basic pkg. Retail \$40, 629.00 our price \$27,873.00.
- Auditor will start audit at the office on December 21st.
- All floors at the Lester Smith Building, the Madawaska Complex and the Municipal Office have been cleaned. Painting of Lester Smith Building finished with the exception of a couple of doors.
- With the cold weather that is expected in the upcoming week the rink attendants could start making ice.
- Debbie Dunn volunteered to work handing out civic addressing signs for seven days; would be nice to offer a token of appreciation.
- Staff would like clarification of resolution 11-065.
- Alarm system programming is complete at the Madawaska library and fire department.

10. CORRESPONDENCE-Action Items- reviewed and filed

Item#3 Clerk-Treasurer spoke to Sara Sideris/Ministry of the Environment and was informed that the township needs to get consent from the Ministry of Natural Resources and that Kevin Mooder /Jp2g Consultants is required to provide an updated Design and Operations Report prior to approval for amending the Certificate of Approval for stockpiling of shredded material and establishment of Electronic Waste Disposal.

11. CORRESPONDENCE-Information Items- reviewed and filed

12. NEW BUSINESS:

- Discussions took place regarding business licensing.
- Discussions took place regarding the need for an official plan.

13. MOTIONS OF COUNCIL:

Moved by: J. Florent

Seconded by: D. Harper

Res. #11-404

“Whereas the Evacuation Centre for the Madawaska Public School was the old Community Hall; and Whereas the Old Community Hall has been replaced by the new Madawaska Community Complex; Therefore be it resolved that the Township of South Algonquin will make the new complex available to the school as an Evacuation Centre and that arrangements be made to make access possible.”

-Carried-

Moved by: R. Shalla

Seconded by: D. Harper

Res. #11-405

“Council agrees to close the Lester Smith Building for skating after 5:00 p.m. on January 28, 2012 to accommodate a request for the building to be used for another purpose.”

-Carried-

Moved by: D. Harper

Seconded by: J. Florent

Res. #11-406

“That Council for the Corporation of the Township of South Algonquin authorizes the Administrative Assistant and the Clerk-Treasurer to attend the AMO workshop on “The Meeting Series” held on January 26th in Peterborough.”

-Carried-

Moved by: D. Harper **Seconded by: J. Florent** **Res. #11-407**
“That Council for the Corporation of the Township of South Algonquin authorizes the Municipal Office to be closed from December 27th, 2011 to and including January 2nd, 2012.”

-Carried-

Moved by: B. Rodnick **Seconded by: R. Jessup** **Res. # 11-408**

“Whereas by December 31st, 2011 the following departments had capital projects that were budgeted for in 2011 Operating Budget but were unable to be completed by year end; and
Whereas these projects will be carried over to the 2012 Operating Budget;
Therefore the Council for the Corporation of the Township of South Algonquin transfers to reserve the following: Fire Department (well & holding tank) \$16,000.00, Roads Department (Maple Drive reconstruction) \$41,608.00, Civic Addressing (signs & mapping) \$18,000.00, Municipal Facility (Whitney Boat Launch) \$4,877.00.”

-Carried-

Moved by: R. Jessup **Seconded by: B. Rodnick** **Res. #11-409**

“That Council for the Corporation of the Township of South Algonquin authorizes the Insurance Renewal Proposal for the year 2012 as submitted by Municipal Insurance Services at a cost of \$46,845.00.”

-Carried-

Moved by: R. Shalla **Seconded by: B. Rodnick** **Res. #11-410**

“That Council for the Corporation of the Township of South Algonquin authorizes the Clerk to purchase two new replacement trucks from Doug Hunter Ford for the works department, both being F-150 Fords, 4x4 Extended Cab with 8 foot box.”

-Carried-

Moved by: R. Shalla **Seconded by: B. Rodnick** **Res. #11-411**

“To authorize the Clerk to get quotes on the installation of three installed Ultra Violet Water Filtering Systems for the Lester Smith Building, the Fire Hall and the other for the Municipal Office.”

-Carried-

Moved by: R. Jessup **Seconded by: B. Rodnick** **Res. #11-412**

“That the Council for the Corporation of the Township of South Algonquin move into a closed session of Council at 10:29 p.m. to consider subject matter regarding personal matters about an identifiable individual, including municipal or local board employees.”

-Carried-

Moved by: R. Shalla **Seconded by: B. Rodnick** **Res. #11-413**

“That the Council for the Corporation of the Township of South Algonquin adjourns the closed session of Council for December 15, 2011 at 10:40 p.m.

-Carried-

Moved by: J. Florent **Seconded by: D. Harper** **Res. #11-414**

“Whereas action if required from matters discussed in camera;
Therefore direction is given from Council that a letter pertaining to the discussion in camera be sent to resolve the issue.”

-Carried-

14. NOTICE OF MOTIONS: None

15. BY-LAWS:

First Reading **Moved by: B. Rodnick** **Seconded by: R. Jessup** **Sess. # 11-415**

Second Reading **Moved by: D. Harper** **Seconded by: J. Florent** **Sess. # 11-416**

Third Reading **Moved by: R. Shalla** **Seconded by: J. Florent** **Sess. # 11-417**

“Being a By-law to amend Section 3.1 (v) and (vi) of By-Law 2007-270, being a Purchasing Policies and Procedures by-law for the Township of South Algonquin.

Whereas the Corporation of the Township of South Algonquin deems it expedient to establish comprehensive purchasing policies and procedures, which shall be subject to approval and periodic review by Council and updated as required; and

Whereas any change in the threshold values contained in the purchasing policies and procedures shall be approved by Council; and

Whereas Section 3.1 (v) defines the process used for purchases greater in value than \$20,000.00; and

Whereas Section 3.1 (vi) outlines that all vehicles purchased be advertised by public tender; and

Whereas Section 3.1 (v) and (vi) restricts the process used to replace, through the replacement value clause, vehicles that have been written off by our Insurance company, due to accidental loss.

Now therefore be it resolved that the Council for the Corporation of the Township of South Algonquin amends By-law 2007-270 by enacting as follows:

That the Clerk-Treasurer has the authority to replace a vehicle of equal value, make and model, through government pricing with the approval of Council without going through a tendering process, as reported by the committee of the Whole be read a third time, passed and numbered 11-416, and that the said by-law be signed by the Mayor and Clerk, sealed with the seal of the Corporation, and be entered in the By-Law Book.”

-Carried-

Moved by: J. Florent **Seconded by: D. Harper** **Res. #11-418**

“That Council for the Corporation of the Township of South Algonquin authorizes the payment of all bills (*Batches 00158-00160*) as recorded and presented for the meeting of December 15, 2011.”

-Carried-

Moved by: D. Harper

Seconded by: S. James

Res. #11-419

“That Council for the Corporation of the Township of South Algonquin adjourns the Regular Council meeting of December 15, 2011 at 10:51 p.m.”

-Carried-

Mayor Jane Dumas

Clerk- Harold Luckasavitch