



by-law under subsection 238 (2) in respect of a meeting or part of a meeting that was closed to the public, and to report on the investigation.

Council reviewed and discussed the above mentioned draft policy with their only concern being: confirm the correct section of the *Municipal Act* is being quoted in the policy.

Meeting recessed for a five (5) minute break.

Meeting reconvened after five (5) minutes.

**#5** Revised Procedural By-Law: A by-law governing the calling, place and proceedings of meetings.

Council reviewed and discussed the above mentioned draft by-law with their concerns being:

- definition “Conflict of Interest” – staff to research and provide Council with more information for their consideration;
- section 2 to read as follows “.....Rules shall be decided in accordance with Robert’s Rules of Order.....” – all members of Council to be provided with a copy of Robert’s Rules of Order;
- section 4.1.2 – to also include the Barry’s Bay This Week newspaper;
- section 4.3.1 – Regular meetings of Council – Council to give this section more thought and consideration ;
- section 4.4.1 to read as follows “.....so requested in writing by a majority of the members for sound reasons.”;
- section 4.4.2 to read as follows “Upon receipt of a petition by email or telephone poll of the majority of the members of Council, the Clerk shall call a special meeting for the purpose and at the time and date mentioned in the petition with verified/confirmed notification.”;
- section 4.4.5 to read as follows “.....shall be held in the designated Council Chambers.”;
- section 5.1.3 to read as follows “.....or unless they are directly invited to do so by the Mayor. Notice and information to be provided in advance when possible.”;
- review draft by-law and change Mayor to Chair/Presiding Officer where required;
- section 7.3 “Conduct of Attendees and Guests” – Council recommended that this information be displayed on agendas or attendees and guests be made aware of this information at the beginning of every meeting;
- section 8.4 (n) “Notice of Motions” – staff to research and provide Council with more information for their consideration;
- section 10.1 to read as follows “.....unless the subject matter has been previously considered and approved by Council;” and section 10.3 to read as follows “.....when introduced should be in typewritten form....”;
- make the necessary corrections to the numbering system under section 12.

**#6** Possible additions to the Draft Procedural By-law: Additional information provided for Council’s consideration to be included in the revised procedural by-law.

Council reviewed and discussed the above mentioned information with their concerns being:

- delete information regarding “Two-thirds vote” and review the balance of this information to eliminate any reference to a vote of two-third;
- review and change Mayor to Chair/Presiding where required;
- Item #3 to read as follows “.....by any member of the public with the exception of the Township’s legal counsel.”;
- Item #5 to read as follows “.....statement concerning any matter, which to his/her knowledge has been....”;
- Item #6 to read as follows “.....of or under the control of the Clerk with the exception of Closed Meeting Minutes.”;
- Item #28 (f) to read as follows “.....considered more than once every two years.”

**Moved by: R. Ogilvie**

**Seconded by: D. Harper**

**Res. #08-4**

“Whereas the Municipal Act 2001 under Section 270, also Section 10, Sub-Section (1), (2) requires municipalities to pass policies governing the accountability and transparency of a municipality. **Therefore** the Council for the Township of South Algonquin approves the Accountability & Transparency Policy as prepared by the Deputy Clerk and that notice shall be given for the passing of the required By-law.”

**-Carried-**

