

September 9, 2008

SPECIAL COUNCIL MEETING – MINUTES

On Tuesday, September 9th, 2008 Council for the Corporation of the Township of South Algonquin held a Strategic Planning Meeting at the Lester B. Smith Community Centre, Hay Creek Road, Whitney (temporary location of the Municipal Office).

Present:

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|----------|---------------------------|--------|---------------------------------------|
| Council: | Mayor Percy Bresnahan | Staff: | Deputy Clerk, Geraldeen Dubreuil |
| | Councillor Joe Florent | | Works Superintendent/CBO, Gerald Dunn |
| | Councillor Jane Dumas | | |
| | Councillor Dave Harper | | |
| | Councillor Randy Jessup | | |
| | Councillor Robert Ogilvie | | |
| | Councillor Richard Shalla | | |

- 1) Mayor Bresnahan called the meeting to order at 7:00 p.m.
- 2) Additions / Amendments to Agenda – None
- 3) Council adopted the agenda as prepared and circulated for the meeting of September 9th, 2008.
- 4) Disclosure of Pecuniary Interest – None
- 5) Petitions, Delegations and/or Presentations – None
- 6) Council adopted the minutes of the February 13th, 2007 Strategic Planning Meeting as prepared and circulated.
- 7) Business Arising from Previous Meeting:
 - Status of Road Maintenance on the following:
 - *McKenzie Lake Road Project – Works Superintendent G. Dunn advised that he proposed to complete this fall – work should take approximately a week to seven (7) days (brushing, ditching and installation of culverts).
 - *McCauley Lake Road – proposed to complete this fall – work should take approximately three (3) days.
 - *Dunne’s Road – proposed to complete this fall – first section should take approximately two (2) days along with brushing.

Works Superintendent G. Dunn proposes to complete the above projects this fall. Council suggested/recommended that if necessary hire/contract the work to ensure completion in a timely manner.

*Paving of Streets in Whitney – to be completed when grant funding becomes available. Works Superintendent G. Dunn advised that there is a possible grant being announced within the next few weeks and Council should determine what project is to be submitted.

- Civic Addressing/911: application has been prepared and submitted for possible grant funding – awaiting decision.
- Financial Institution for Whitney: successful accomplishment - Desjardins Credit Union is now the Financial Institution for Whitney.

- Ambulance Service - Housing of Vehicles/Attendants: expansion is required - need to investigate the costs involved – shower facilities need to be upgraded.

- Recycling: requires investigation into costing involved – talk to other municipalities and Algonquin Park – possible grant funding available to support this issue. This is something that most of Council would like to possibly accomplish but requires investigation into costing. Councillor Shalla volunteered to investigate costing and have available for a future meeting.
 - *Township held their third Household Hazard Waste Day – successful accomplishment.

- Boat Launch Repairs to the following:
 - *McKenzie Lake Boat Launch – requires investigation – may require a work permit
 - *Hay Lake Boat Launch – propose to install a concrete slab – work permit already in place – propose to complete this fall
 - *Boat Launches/Docks in Madawaska – discussed at recent Council meeting – work to be completed when the water is low (Spring 2009)
 - *Bark Lake Dock – deck needs to be replaced when water is low (Spring 2009)
 - *Lyell Lake Boat Launch/Dock – requires work
 - *Aylen Lake Boat Launch – move location of existing boat launch along with the addition of another boat launch. Councillor Ogilvie suggested that this work be deferred until all other boat launch repairs have been completed.

Council suggested/recommended that if necessary that the Works Superintendent G. Dunn hire/contract the work to ensure completion in a timely manner.

- Ownership of Dump and MTO site: work in progress

- Septage: dumping of septage on open fields – Chief Building Official G. Dunn advised that this has been extended to possibly 2013?

- Gravel Pits in each Ward: Works Superintendent G. Dunn is working to obtain a site on Hay Lake Road in Sabine Ward – will also investigate possible sites on Aylen Lake Road and McCauley Lake Road – will cost approximately 3 to 4 thousand dollars per site.

- Family Health Team – application was successful – Family Health Team Corporation Formed -addition to Medical Centre completed – advertising for employees to fulfill requirements. Council recommended that maybe the Family Health Team should work with the Physician Recruitment Committee to attract the necessary employees.

- Physician Recruitment: committee has been successful in signing a contract with one future doctor and is working on another.

- Budget for Fire Trucks: currently budgeting a percentage of all call-out fees for this purpose.

- Water Quality: Chief Building Official G. Dunn advised Council that changes may be forthcoming in 2009 regarding the re-inspection of aging septic systems.

- Reserves: currently have approximately \$76 thousand

*Long Term Projects:

- Paving Aylen Lake Road – on hold

- Reserves for equipment replacement:
-currently budgeting a percentage of all call-out fees for Fire Department equipment.
- Multi Use Building in Madawaska:
-work in progress – Councillor Florent advised that a meeting has been scheduled for Tuesday, September 16th, 2008 to form a Committee to suggest design ideas and organize fundraising. A list of Committee members will be forthcoming for approval of Council.
– project should be construction ready by year end.
- Official Plan: work in progress and well on its way

*Ideas/Suggestions to assist with running of Council Meetings more Efficiently:

- follow procedural by-law more closely regarding time requirements for guest speakers stick to the requirements, limit questions or don't ask questions
- limit time to speak on motions
- Committee Reports to be included in Council's package – no need to review at meeting – only if there are questions regarding a report
- Works Department written Progress Report to be provided in Council's Correspondence packages and Works Superintendent to be available at Council meetings to provide additional background information.

9) New Business:

- Application of A gravel on township roads:
-should install culverts where required prior to the application of the gravel
-should be utilizing plastic culverts instead of steel – may last longer
-continue this process across the whole township until completed
- Provide Funding in Budget to meet Accessibility Requirements:
-be prepared with costing figures in the event that there is funding/assistance available for this program (construction ready)
- Steel Beam/Guard Rails/Markers:
-documentation should be maintained of the requirement of these items within the Township. Works Superintendent G. Dunn advised that this information is already documented in the Township Road Assessment and Management Plan.
- Ditching within the Township:
- Posting of Speed Limits on Township Roads:
- How to Allocate the \$119 K Infrastructure Grant:
Suggestions -put it towards civic address/911 project
 -put it towards expansion to Ambulance Bay
 -put it towards the purchase of new(er) fire truck
- Additional Worker for Works Department:
-still under staffed
-possibility of adding a part time position in this area
- Brushing of Township Roads:
-majority of the Township should be completed by this fall
- Major Lake Road Bridge:

-abutments need to be tapered to prevent further incidents – prior the winter season

Council's decision was to move forward with the existing priorities/plans/proposals until completed and not add any new priorities to the list at this time.

*Accomplishments to date:

-improved and updated the Roads equipment and vehicles

-improved Employees Benefit Package

-have made and are making great improvements in the Human Resources area through implementation of policies and procedures

Mayor Bresnahan adjourned the meeting at 8:50 p.m.

(Mayor – Percy Bresnahan)